

Julho de 2025

Guia passo a passo para aceder ao E-learning



WWW.PRODUCT-COMPLIANCE-SERVICES.EU

Passo 1: Aceder à Plataforma de Formação

Comece por visitar a página inicial da plataforma de formação.

<https://elearningcomplianceservices.adene.pt/>

Clique em “Iniciar E-learning”.

The screenshot shows the homepage of the Compliance Services E-Learning platform. The header includes the logo 'COMPLIANCE SERVICES' and navigation links for 'HOME', 'ABOUT COMPLIANCE SERVICE', and 'CONTACTS'. A search bar with 'Login/Register' is in the top right. The main banner features a background image of solar panels and an air conditioning unit, with the text 'Welcome To The E-Learning Compliance Services!' and a red-bordered button labeled 'Start the e-learning'. Below the banner are four white boxes with icons and text: 'What You Will Learn' (lightbulb icon), 'Suppliers' (puzzle pieces icon), 'Dealers And Installers' (shopping bag icon), and 'When' (computer monitor icon). A section titled 'Find more information' with the subtitle 'Explore essential guidelines and resources tailored for suppliers, dealers, and installers' follows. It contains four cards for 'Compliance Services - PT', 'ENG', 'DA', and 'FR', each with an 'Access Now' button. A 'View all courses' button is centered below the cards.

Passo 2: Selecionar o idioma do curso e-learning

Selecione o curso e inscreva-se no idioma pretendido.

The screenshot shows the 'E-LEARNING' section of the Compliance Services website. The header includes the logo 'COMPLIANCE SERVICES' and navigation links for 'HOME', 'ABOUT COMPLIANCE SERVICE', and 'CONTACTS'. A search bar and 'Login/Register' link are also present. The main heading is 'E-LEARNING' with a breadcrumb trail 'Home / Courses / E-Learning'. Below this, there are 7 course cards, each representing a different language: DE (Germany), CS (Czech Republic), IT (Italy), PT (Portugal), ENG (United Kingdom), DA (Denmark), and FR (France). The 'Compliance Services - ENG' card is highlighted with a red border. Each card features the 'COMPLIANCE SERVICES' logo, the European Union flag, and the national flag of the respective country.

Passo 3: Registrar-se ou criar uma conta

Se não tem uma conta, crie uma. Consulte o Passo 4.

Se já tiver uma conta continue para o Passo 7.

COMPLIANCE SERVICES
Login to your account

Username or email

Password

[Forgot Password?](#)

Log in

Cookies must be enabled in your browser

Or

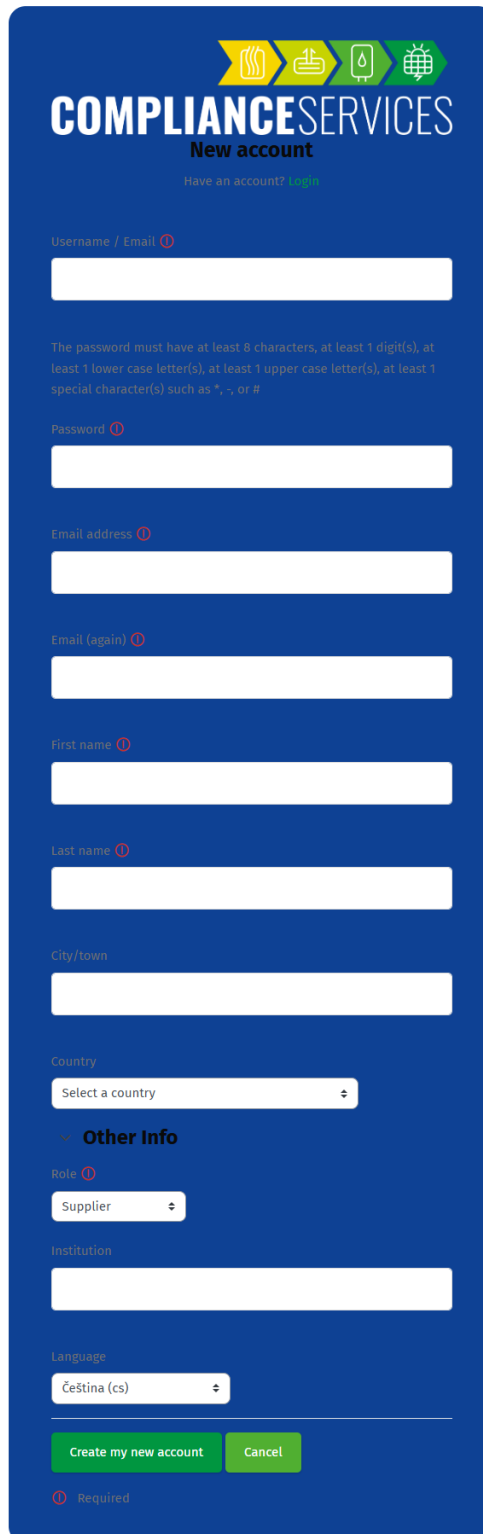
Is this your first time here?
For full access to this site, you first need to create an account.

Create new account

Passo 4: Criar uma nova conta

Preencha todos os campos para criar uma conta.

Selecione a sua função e idioma, pois estes determinam os diferentes conteúdos a que deverá aceder.



The screenshot shows a registration form titled "COMPLIANCE SERVICES New account". At the top, there are four icons: a scale of justice, a hand holding a document, a smartphone, and a globe. Below the title, there is a link "Have an account? [login](#)".

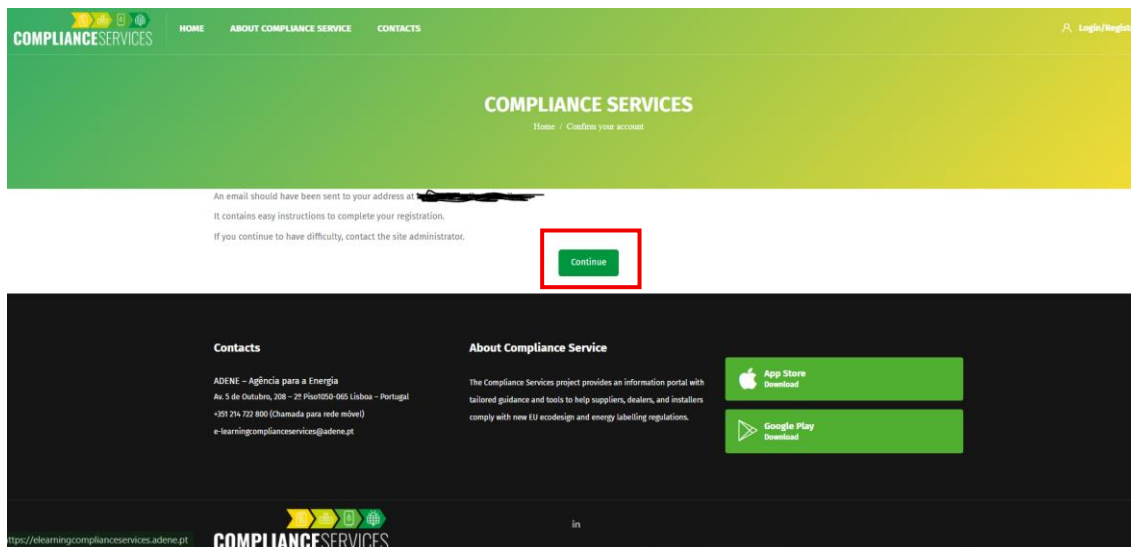
The form contains the following fields:

- Username / Email**: A text input field with a red required icon.
- Password**: A text input field with a red required icon. Below it, a note states: "The password must have at least 8 characters, at least 1 digit(s), at least 1 lower case letter(s), at least 1 upper case letter(s), at least 1 special character(s) such as *, -, or #".
- Email address**: A text input field with a red required icon.
- Email (again)**: A text input field with a red required icon.
- First name**: A text input field with a red required icon.
- Last name**: A text input field with a red required icon.
- City/town**: A text input field.
- Country**: A dropdown menu with "Select a country" as the placeholder.
- Other Info**: A section header with a downward arrow.
- Role**: A dropdown menu with "Supplier" as the selected option and a red required icon.
- Institution**: A text input field.
- Language**: A dropdown menu with "Āestina (cs)" as the selected option.

At the bottom of the form, there are two buttons: "Create my new account" (green) and "Cancel" (white with green border). A legend at the bottom left indicates that the red circle icon means "Required".

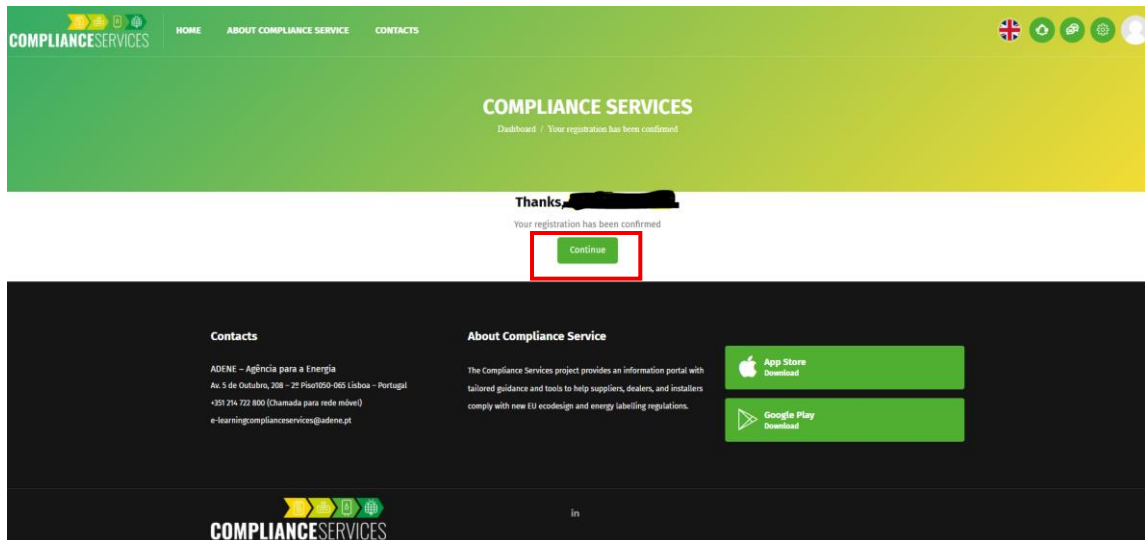
Passo 5: Mensagem final com as informações da nova conta

Após o envio do formulário receberá um e-mail. Em seguida clique em “Continuar” para ir para a página inicial. Para concluir o processo confirme as suas informações. Clique no link para concluir o processo.



Passo 6: Confirmar a conta

Após confirmar a sua conta será redirecionado para a página de confirmação na plataforma de e-learning. Clique em “Continuar”.



The screenshot displays the 'COMPLIANCE SERVICES' dashboard. At the top, there is a navigation bar with 'HOME', 'ABOUT COMPLIANCE SERVICE', and 'CONTACTS'. The main header area features the 'COMPLIANCE SERVICES' logo and the text 'Dashboard / Your registration has been confirmed'. Below this, a 'Thanks' message is followed by the text 'Your registration has been confirmed' and a green 'Continue' button, which is highlighted with a red rectangular box. The footer section is divided into three columns: 'Contacts' (providing ADENE's address and phone number), 'About Compliance Service' (describing the portal's purpose), and two buttons for downloading the app from the 'App Store' and 'Google Play'. The 'COMPLIANCE SERVICES' logo is also present in the bottom left corner of the footer.

Passo 7: Registrar-se na sua conta

Clique no canto superior direito da página inicial para iniciar a sessão.

COMPLIANCE SERVICES

HOME ABOUT COMPLIANCE SERVICE CONTACTS

Login/Register

Welcome To The E-Learning Compliance Services!

Start the e-learning

What You Will Learn
Understand product policy and regulations for tumble dryers, water heaters, air conditioners, and PV systems

Suppliers
Tailored information regarding ecodesign and energy labelling regulation

Dealers And Installers
Practical information on how to implement and comply with new regulations

When
Flexible, self-paced e-learning, accessible anytime, anywhere

Find more information

Explore essential guidelines and resources tailored for suppliers, dealers, and installers

Compliance Services - PT
Access Now

Compliance Services - ENG
Access Now

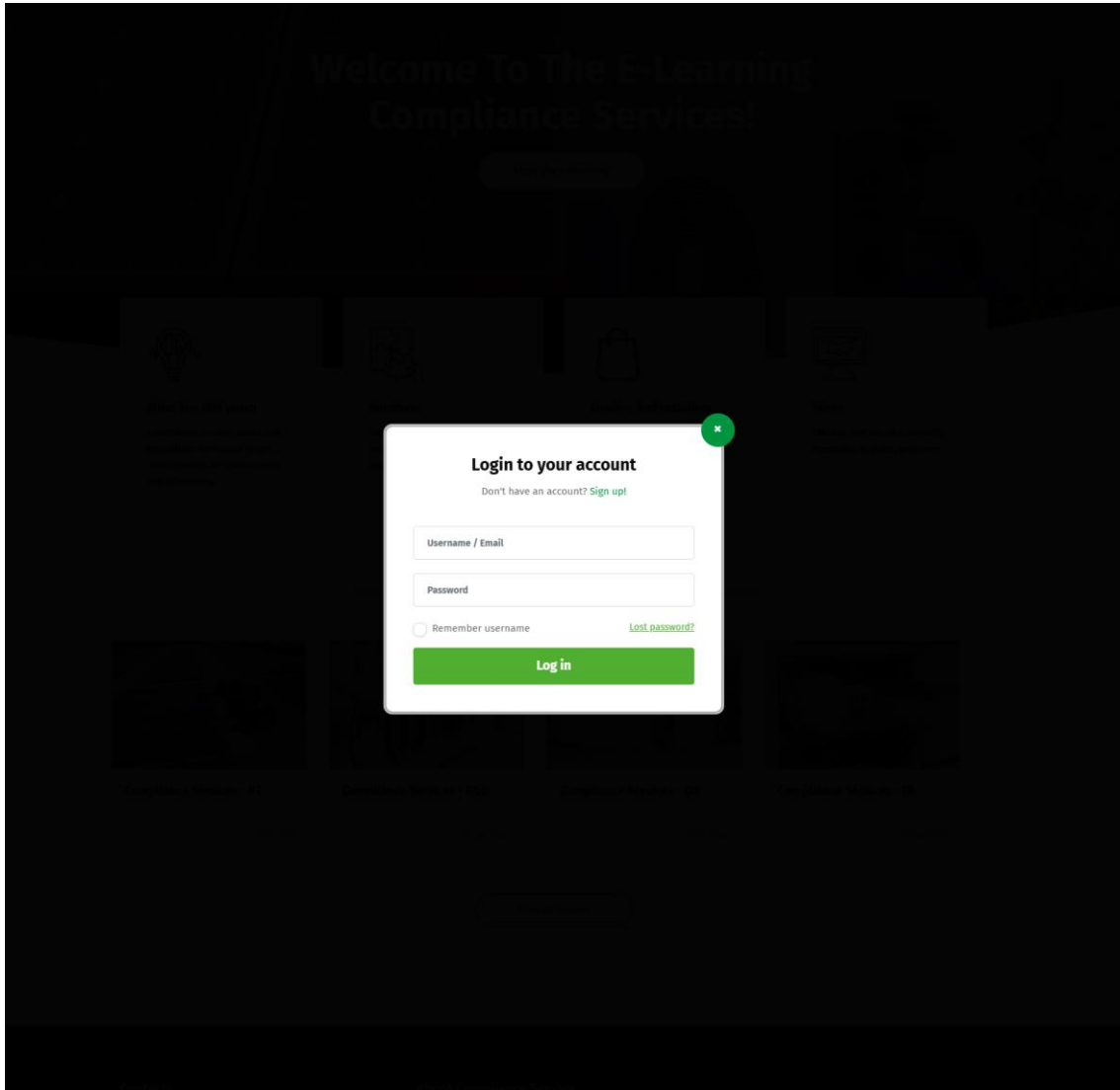
Compliance Services - DA
Access Now

Compliance Services - FR
Access Now

[View all courses](#)

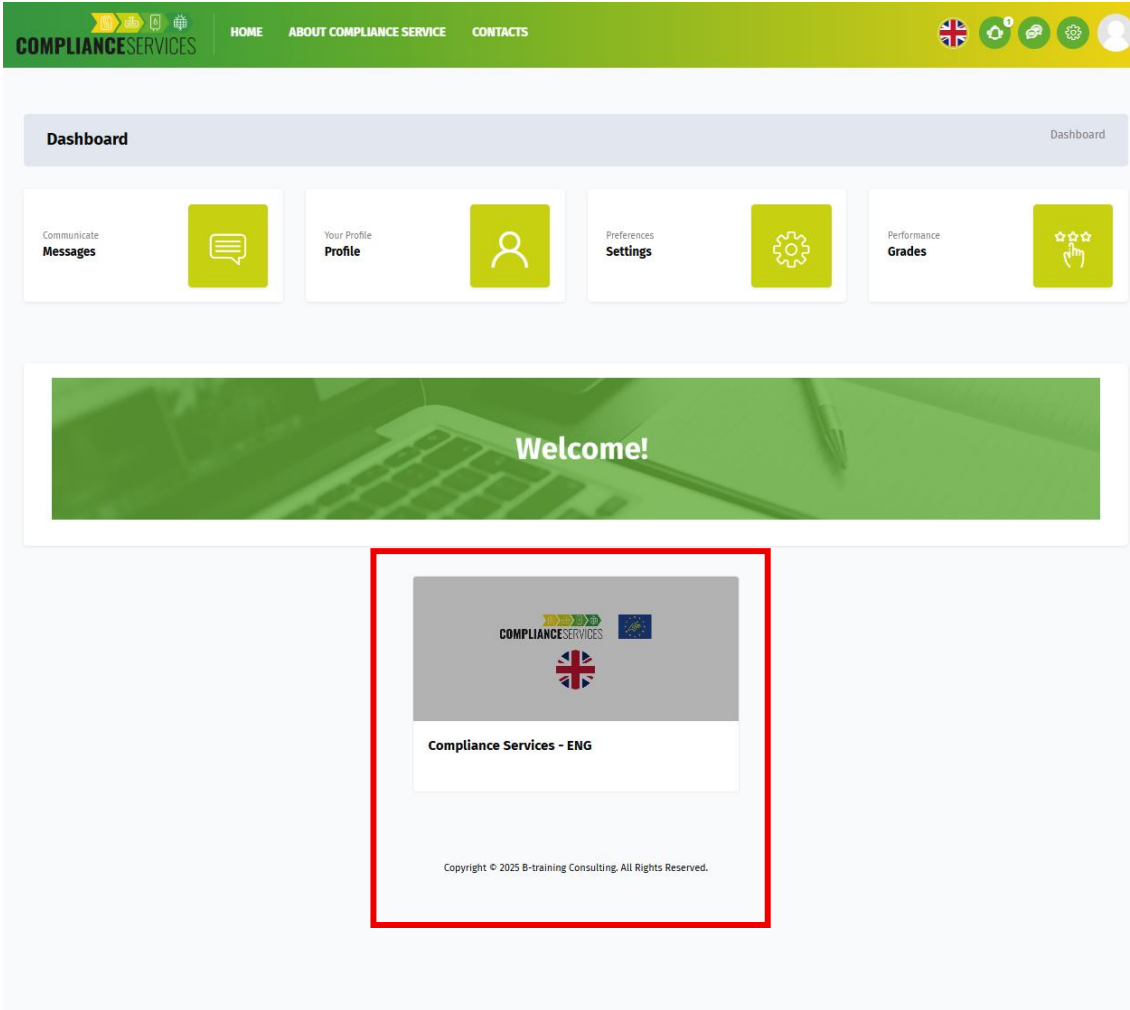
Passo 8: Registo

Introduza o seu nome de utilizador ou e-mail e a palavra-passe para entrar. Se se esqueceu da sua palavra-passe, clique em “Esqueceu-se da palavra-passe?” para a recuperar.



Passo 9: Aceder ao seu curso

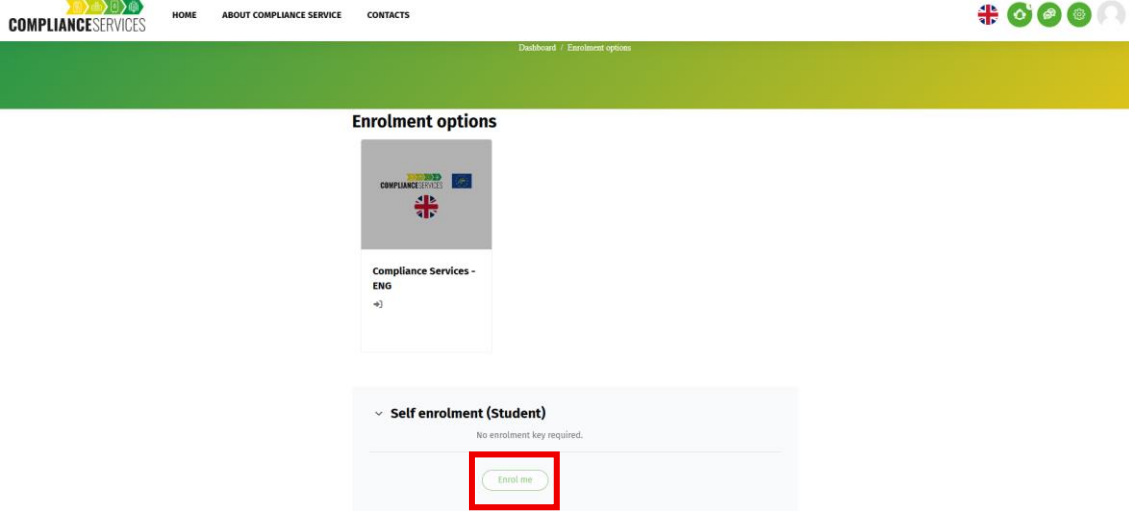
Após fazer o registo, o painel de controlo apresenta uma lista dos cursos atribuídos. Seleccione o título de um curso para visualizar o seu conteúdo.



The screenshot displays the user interface of the Compliance Services platform. At the top, there is a green navigation bar with the logo 'COMPLIANCE SERVICES' and menu items: HOME, ABOUT COMPLIANCE SERVICE, and CONTACTS. On the right side of the navigation bar, there are icons for a flag, a home button, a chat bubble, a gear, and a user profile. Below the navigation bar is a 'Dashboard' section with a title bar and a 'Dashboard' label on the right. The dashboard contains four main action cards: 'Communicate Messages' with a speech bubble icon, 'Your Profile Profile' with a person icon, 'Preferences Settings' with a gear icon, and 'Performance Grades' with a star and hand icon. Below these cards is a large green banner with the text 'Welcome!' and a background image of a laptop and a pen. At the bottom of the dashboard, there is a course card for 'Compliance Services - ENG' which is highlighted with a red border. This card features the 'COMPLIANCE SERVICES' logo, the European Union flag, and the United Kingdom flag. Below the course title, it says 'Compliance Services - ENG' and 'Copyright © 2025 B-training Consulting. All Rights Reserved.'

Passo 10: Inscrever-se no curso

Clique em “Inscrever-me”



COMPLIANCE SERVICES

HOME ABOUT COMPLIANCE SERVICE CONTACTS

Dashboard / Enrolment options

Enrolment options

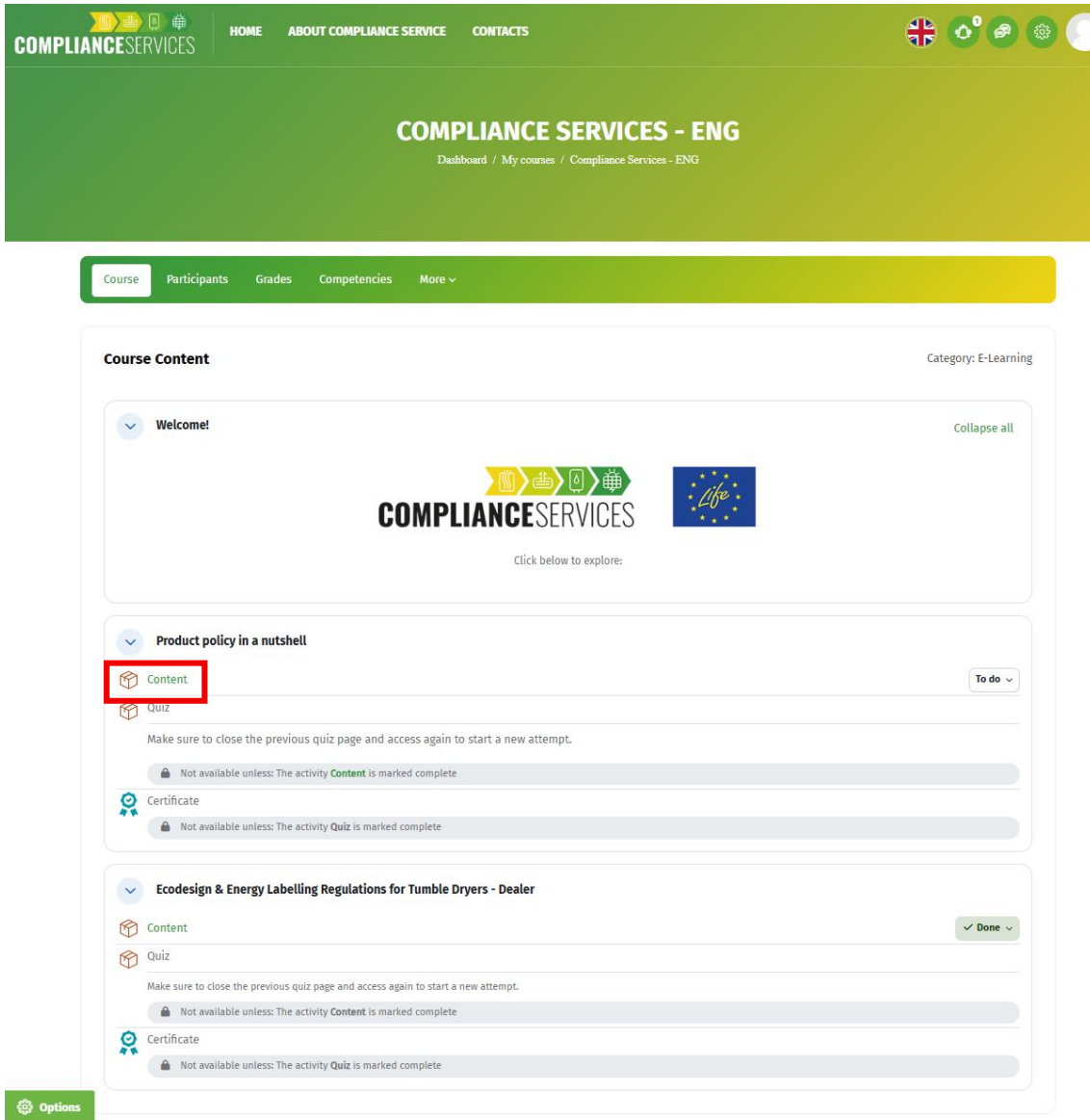
Compliance Services - ENG
→

Self enrolment (Student)
No enrolment key required.

Enrol me

Passo 11: Navegar pelos módulos

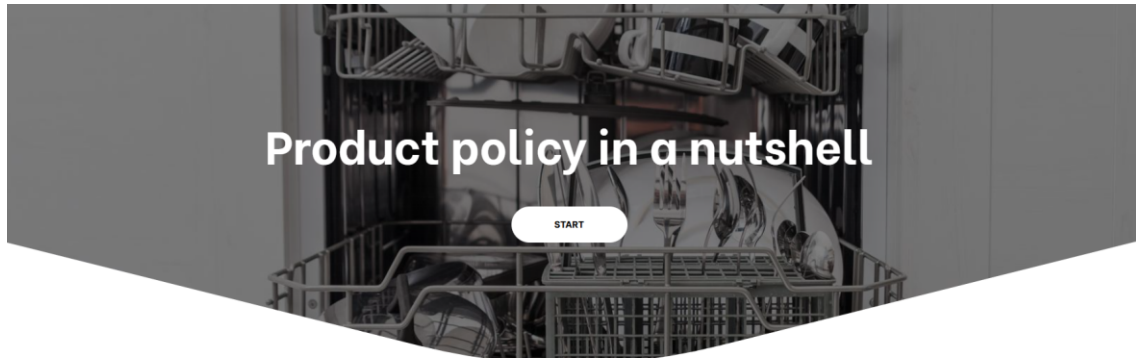
O curso está dividido em vários módulos. Clique no “conteúdo” do primeiro módulo para iniciar a aprendizagem e-learning.



The screenshot displays the user interface for the 'COMPLIANCE SERVICES - ENG' course. At the top, there is a navigation bar with the course title and breadcrumb: 'Dashboard / My courses / Compliance Services - ENG'. Below this is a secondary navigation bar with tabs: 'Course' (selected), 'Participants', 'Grades', 'Competencies', and 'More'. The main content area is titled 'Course Content' and shows a list of modules. The first module is 'Welcome!', which contains a large banner with the 'COMPLIANCE SERVICES' logo and the 'Life' logo, along with the text 'Click below to explore:'. The second module is 'Product policy in a nutshell', which is expanded to show three sub-items: 'Content' (highlighted with a red box), 'Quiz', and 'Certificate'. Each sub-item has a status bar indicating it is 'Not available unless: The activity [Content/Quiz] is marked complete'. The third module is 'Ecodesign & Energy Labelling Regulations for Tumble Dryers - Dealer', which is also expanded and shows 'Content', 'Quiz', and 'Certificate' sub-items, with the 'Content' sub-item marked as 'Done'. An 'Options' button is visible at the bottom left of the content area.

Passo 12: Instruções sobre como navegar no módulo

Leia as instruções de navegação e consulte os conteúdos abordados em cada módulo.



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Welcome to the course Product policy in a nutshell!

To explore the different contents, use the menu below or click in the **START** button above.

Navigate through the contents by using the side menu or the bars at the top and bottom of each page, this way you will be able to quickly access the previous and next content, respectively.

1. INTRO

- The legal context of product policy
- How do we achieve energy efficiency in for more efficient products?

2. ECODSIGN DIRECTIVE (2009/125/EC)

- Ecodesign Directive (2009/125/EC)
- 2.1 Ecodesign Directive (2009/125/EC) – “old” ecodesign framework
- 2.2 Delegated Regulations
- 2.3 Environmental Requirements in Ecodesign Regulations
- 2.4 Structure of Product-Specific Ecodesign Regulations

3. ECODSIGN FOR SUSTAINABLE PRODUCTS REGULATION (ESPR) - REGULATION (EU) 2024/1781

- Ecodesign for Sustainable Products Regulation (ESPR) - Regulation (EU) 2024/1781
- Ecodesign for Sustainable Products Regulation (ESPR) - Regulation (EU) 2024/1781

4. ENERGY LABELLING REGULATION (EU) 2017/1369

Passo 12: Curso

Estude os materiais do curso ao seu ritmo. Pode parar em qualquer altura; o seu progresso é guardado ao sair para que possa retomar onde parou.

The screenshot shows a course interface with a sidebar on the left and a main content area on the right. The sidebar contains a table of contents with the following items:

- Product policy in a nutshell (0% COMPLETE)
- 1. INTRO
 - The legal context of product policy
 - How do we achieve energy efficiency in for more efficient products?
- 2. ECODESIGN DIRECTIVE (2009/125/EC)
 - Ecodesign Directive (2009/125/EC)
 - 2.1 Ecodesign Directive (2009/125/EC) – “old” ecodesign framework
 - 2.2 Delegated Regulations
 - 2.3 Environmental Requirements in Ecodesign Regulations
 - 2.4 Structure of Product-Specific Ecodesign Regulations
- 3. ECODESIGN FOR SUSTAINABLE PRODUCTS REGULATION (ESPR) - REGULATION (EU) 2024/1781
 - Ecodesign for Sustainable Products Regulation (ESPR) - Regulation (EU) 2024/1781
 - Ecodesign for Sustainable Products Regulation (ESPR) - Regulation (EU) 2024/1781
- 4. ENERGY LABELLING REGULATION (EU) 2017/1369
 - Energy Labelling Regulation (EU) 2017/1369
 - Energy Labelling Regulation (EU) 2017/1369
 - 4.1 The new energy label
 - 4.2 Transition Period
 - 4.3 Key Dates to Keep

The main content area displays the title 'The legal context of product policy' and a diagram illustrating the evolution of energy efficiency regulations. The diagram features a large green arrow pointing downwards, with several regulatory milestones labeled along its path:

- Energy Efficiency Directive (EU) 2023/1791
- Energy Performance of Buildings Directive EU/2024/75
- Ecodesign Directive 2009/125/EC
- Energy Labelling Regulation (EU) 2017/1369
- Ecodesign for Sustainable Products Regulation (ESPR) - Regulation (EU) 2024/1781
- Energy Efficiency Financing
 - European Structural Investment Funds; Horizon 2020; LIFE + funding;
 - European Funds for Strategic Investment; Member States' programmes; and so on.

At the bottom of the diagram, a blue box contains the question: 'How do we achieve energy efficiency in product design?'.

Passo 13: Concluir os conteúdos

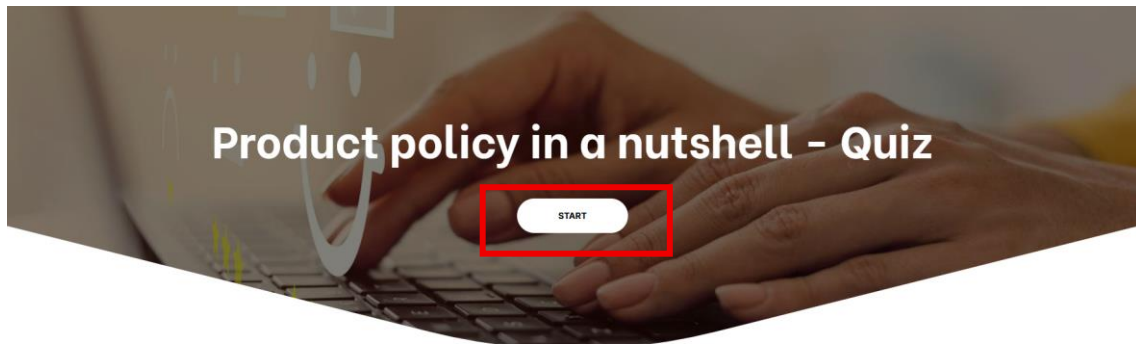
Após rever e interagir com todos os conteúdos, selecione o botão “Questionário” para iniciar a avaliação final.

Review mode

The screenshot displays a 'Review mode' interface. On the left is a vertical navigation menu with a list of course topics, each preceded by a checkmark icon. The topics include: 'Product policy in a nutshell' (100% COMPLETE), 'How to register your products in EPREL', '13. IMPORTING PRODUCTS', 'Importing Products', '14. INTRODUCING YOUR PRODUCT ON THE MARKET', 'Introducing your product on the market', '14.1 Placing on the Market vs. Putting into Service', '14.2 Making Available on the Market', '14.3 Putting into Service', '14.4 Assembling your product', '15. MARKET SURVEILLANCE', 'Market Surveillance', '15.1 Market Surveillance Overview', '15.2 Market Surveillance - Suppliers', '15.3 Market Surveillance - Dealers', 'CONCLUSION', 'More information', and 'Conclusion'. A 'Completed' badge is visible next to the 'More information' item. The main content area has a dark blue background. It features a circular image of hands holding a white object. Text on the right says 'Congratulations! You have reached the end of the content.' Below this, it says 'You can review or proceed to the quiz.' A white button with the text 'QUIZ' is highlighted with a red rectangular border.

Passo 14: Iniciar o questionário

Clique em “Iniciar” para responder a cinco perguntas sobre o conteúdo do módulo.



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Welcome to the course Product Policy in a Nutshell!

Click in the **START** button above to access to the quiz.

Passo 15: Questionário

Leia as instruções do questionário e clique em “Iniciar”.

Quiz

The test consists of five (5) questions of multiple choice, evaluated over a total of 100%, of which it is necessary to hit 50% to complete the course.

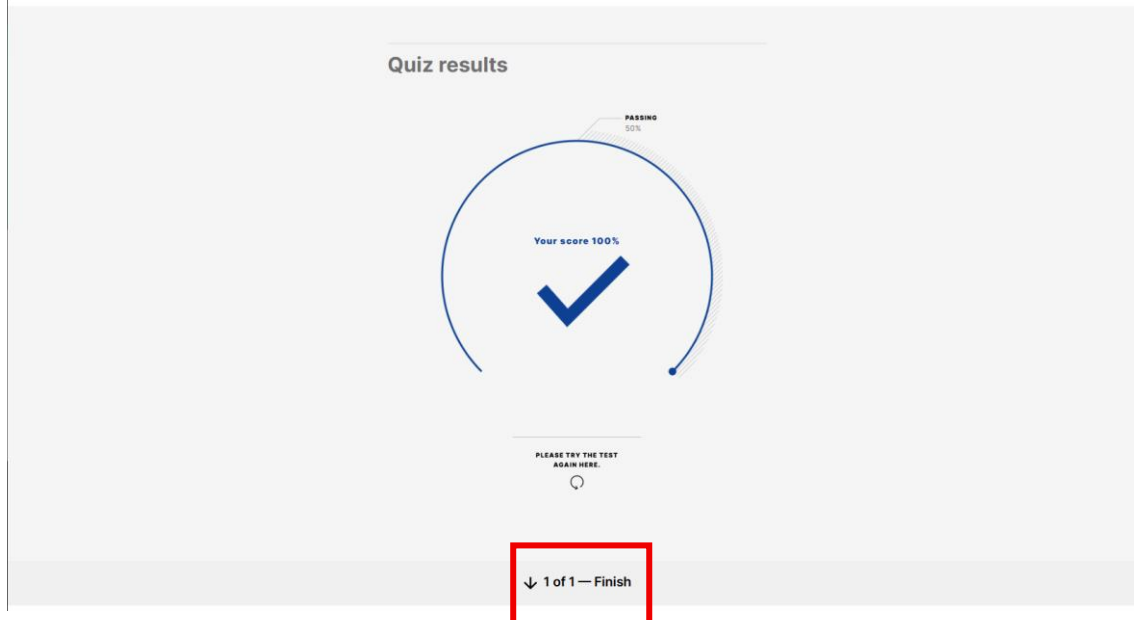
For the purposes of the final evaluation, there are three attempts to answer, so it is advisable to carefully review all questions.

[START >](#)

Passo 16: Resultados do questionário


Estes são os resultados do questionário. Após concluir o questionário com sucesso, clique em "Concluir" para obter o seu certificado.

Review mode



Etapa 17: Conclusão do questionário

Clique em descarregar o certificado para aceder ao documento.



Congratulations!

You have reached
the end of the
content.

Click to download the certificate.

[ACCESS HERE](#)

Passo 18: Obtenha o seu certificado

Clique em “Obter Certificado” para descarregar o seu certificado. Em seguida, clique no conteúdo para avançar para o módulo seguinte, se o desejar.

The screenshot displays the 'COMPLIANCE SERVICES - ENG' website interface. The top navigation bar includes 'HOME', 'ABOUT COMPLIANCE SERVICE', and 'CONTACTS'. The main content area features a 'Simple Certificate' section with a 'Get Certificate' button highlighted by a red box. Below this, there is a 'Content' button also highlighted by a red box. The footer contains contact information for ADENE, an 'About Compliance Service' section, and app download links for the App Store and Google Play.

COMPLIANCE SERVICES - ENG
Dashboard / Courses / E-Learning / Compliance Services - ENG / Product policy in a nutshell / Certificate

Simple Certificate Settings More ▾

Issue a test certificate Issued certificates Bulk operations

Click the button below to open your certificate in a new browser window.

Get Certificate

Quiz Jump to... Content ▶

Contacts
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+351 214 722 800 (Chamada para rede móvel)
e-learningcomplianceservices@adene.pt

About Compliance Service
The Compliance Services project provides an information portal with tailored guidance and tools to help suppliers, dealers, and installers comply with new EU ecodesign and energy labelling regulations.

App Store Download
Google Play Download

COMPLIANCE SERVICES




AUSTRIAN ENERGY AGENCY

O projeto Compliance Services é coordenado pela Agência Austríaca da Energia.



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O projeto **Compliance Services** é cofinanciado pelo programa LIFE no âmbito do Contrato n.º 101120843.



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